

Office Use Only
Rec'd _____
Lic. Shown _____
Total Fee Rec'd _____

## Student Parking Space Request

**Driving a vehicle to school is not only a privilege but also a responsibility.**

- Student parking at CCS is honored on a combination of first come and priority of need basis.
- All students requesting a parking space must register their vehicle(s) each school year by completing this **form** and submitting it to the school office with the appropriate **fee** and proof of **license**.
- Submission of a Request for Parking form does not guarantee assignment of a parking space.

Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Driver's License Number: \_\_\_\_\_

\*Valid PA driver's **license must be shown** to Operations Manager to reserve a space. \*  
(Summer applicants may show their license during the first week of school to confirm their reservation.)

Part-time students- please estimate your arrival and departure times \_\_\_\_\_ - \_\_\_\_\_

Car Description (include **all vehicles** to be parked in space)

Make	Model	Color	License Plate #	Larger than 16'x6'?
_____	_____	_____	_____	yes ___ no ___
_____	_____	_____	_____	yes ___ no ___
_____	_____	_____	_____	yes ___ no ___

Will other students be riding with you? \_\_\_\_\_ If yes, please list names and grades:

\_\_\_\_\_  
\_\_\_\_\_

### Fees:

- Include fee of \$25 for one parking space per school year.
- \$20 additional fee for each registered oversized vehicle (over 6' width or 16' length).
- \$5 per day for unregistered student vehicles parked during the school day.

**By signing, you are verifying the above information to be accurate and that you will comply with the following:**

- Parking privileges can be revoked if you do not adhere to traffic rules and parking lot procedures, including but not limited to speed limit, direction arrows, stop signs, horseplay, parking in unassigned spots, loaning of a parking space and doing burnouts.
- Excessive unexcused tardies may result in suspension of parking privileges.
- Student drivers should not expect to access their vehicles during the school day on a daily basis.
- All changes to vehicle information and parking issues should be reported to the Operations Manager.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_